

**MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, MARCH 2, 2015 AT 6:00 P.M., AT THE BOARD OFFICES, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.**

<b>PRESENT</b>	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
<b>IN ATTENDANCE</b>	Brian O'Leary	Superintendent
	Gwen Birse	Assistant Superintendent
	Verland Force	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Administrative Assistant

*Trustee Sarbit in the Chair.*

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The meeting was called to order at 6:13 p.m.

**MINUTES**

Approved the minutes of the Regular Board Meeting of Monday, February 2, 2015 as distributed.

**14-084 Approval of the Agenda**

Ploszay / Santos

That the agenda for this meeting be approved as amended.

**Carried**

**14-085 Moved to Committee of the Whole at 6:16 p.m.**

Myskiw / Ploszay

That the Board move into Committee of the Whole.

**Carried**

*Trustee Dabee in the Chair.*

## OFFICER'S REPORTS

Trustee Jaworski reported on developments arising from EA7oaks collective bargaining.

## SUPERINTENDENTS' PERSONNEL REPORT

### 14-086 Superintendents' Personnel Report

Jaworski / Ploszay

That the Superintendents' Personnel Report be ratified.

**Carried**

### ADMINISTRATOR RETIREMENTS

The following administrators gave notice of intent to retire June 30, 2015:

Jacky Molyneux

Darlene Roberts

Janice Hill gave notice of intent to retire December 31, 2015.

### TEACHER APPOINTMENTS

Lia Baffour-Awuah was appointed to full-time (1.00) Teacher General (Permanent) contract effective September 8, 2015.

The following were appointed to Limited Teacher-General (term) contracts effective September 8, 2015 to June 30, 2016:

Joy Bazin (1.00)

Laura Kilbrai (1.00)

Asifa Bokhari (1.00)

Dara Labossière (1.00)

Zoe Brittain (1.00)

Nicolas Messner (1.00)

Jalin Desloges (1.00)

Lynnette Navarro (1.00)

Lindsay Dewit (1.00)

Celeste Perrin (1.00)

Lane Gibson (1.00)

Kirstine Reyes (1.00)

Laurel Howard (.50)

Jennifer Babcock was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 17, 2015 to June 30, 2015.

Amandeep Badhan was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 15, 2015 to March 27, 2015.

Jasdeep Bhangu was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective February 24, 2015 to June 30, 2015.

## **PERSONNEL REPORT**

Jordana Etkin was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 26, 2015 to June 30, 2015.

Jessica Robertson was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 13, 2015 to June 30, 2015.

Caitlin Shand was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 23, 2015 to June 30, 2015.

## **CLINICIAN APPOINTMENT**

Jodi Bachmier was appointed to a part-time (.20) Limited Teacher-General (Term) contract effective February 17, 2015 to June 30, 2015.

## **SUBSTITUTE TEACHER APPOINTMENTS**

Carlos Martin  
Sandra McGlynn  
Roswitha Nowak

Darlene Selsky  
Paul Taillefer

## **TEACHER RETIREMENTS**

The following teachers gave notice of intent to retire effective June 30, 2015:

Donna Babick  
Debra Boyko  
Susan Denhard  
Patti Germann  
Eda Korchynski  
Terri MacKenzie  
Roman Matwyczuk

Maurice Parobec  
Karen Romanoff  
Lynne Shapiro  
Paul Stewart  
Lori Ward  
Louise Welsh  
Dawn Wilson

Matilde Johnen gave notice of intent to retire effective January 15, 2015.

Murray Boyko gave notice of intent to retire effective May 31, 2015.

Shannon Plischke gave notice of intent to retire effective September 30, 2015.

The following teachers gave notice of intent to retire effective December 31, 2015:

Diane Sigvaldason

Greg Wazney

## **PERSONNEL REPORT**

### **CLINICIAN RESIGNATION**

Warren Persowich gave notice of intent to resign effective June 30, 2015.

### **TEACHER RESIGNATIONS**

The following teachers gave notice of intent to resign effective June 30, 2015:

Marie-Claude Ferré

Rachelle Regnier

Marley Dewar gave notice of intent to resign effective January 23, 2015.

### **TEACHER MATERNITY AND PARENTAL LEAVES**

Jasmine Goyal was granted maternity and parental leave effective April 13, 2015 to April 11, 2016.

Brooklyn Linnick was granted maternity and parental leave effective May 11, 2015 to June 30, 2016.

Jeanette Mantolino was granted maternity and parental leave effective May 18, 2015 to May 16, 2016.

Kimberley McDonald was granted maternity and parental leave effective April 6, 2015 to April 3, 2016.

Chantal Morin was granted maternity and parental leave effective June 13, 2015 to June 30, 2016.

### **EDUCATIONAL ASSISTANT MATERNITY AND PARENTAL LEAVE**

Amanda Chrapchynski was granted maternity and parental leave effective February 20, 2015 to February 21, 2016.

### **EDUCATIONAL ASSISTANT RESIGNATION**

Peter Makadi gave notice of intent to resign effective March 1, 2015.

### **LIBRARY TECHNICIAN RETIREMENT**

Nancy Vandenberg gave notice of intent to retire effective July 17, 2015.

**PERSONNEL REPORT****SECRETARY-CLERICAL APPOINTMENT**

Darlah Klassen was appointed to the position of Payroll/Accounting Clerk, full-time (7 hours per day) effective February 25, 2015.

**SECRETARY-CLERICAL RETIREMENT**

Olga Strashok gave notice of intent to retire effective June 30, 2015.

**CUSTODIAN APPOINTMENT**

Freddie Dela Cruz was appointed to the position of Custodian, full-time, (8 hours per day) effective February 17, 2015.

**CUSTODIAN PARENTAL LEAVE**

Gilbert Creencia was granted parental leave effective March 16, 2015 to May 24, 2015.

**VOLUNTEER COORDINATOR RESIGNATION**

Awit Marcelino gave notice of intent to resign effective June 30, 2015.

**STUDENT PARENT SUPPORT WORKER RESIGNATIONS**

The following Student Parent Support Workers gave notice of intent to resign effective June 30, 2015:

Gazelle Manuel

Ariel Nash

**COMMUNITY COORDINATOR APPOINTMENT**

Kimberly Morin was appointed to the position of Community Coordinator, part-time (17.5 hours per week), term effective February 17, 2015 to June 26, 2015.

**SETTLEMENT WORKER RESIGNATION**

Sally Nelson gave notice of intent to resign effective January 31, 2015.

**SUPERINTENDENTS' PERSONNEL REPORT MOTION**

The following Superintendents' Personnel Report motion was rescinded:

#14-066 - Sally Nelson leave of absence, without pay, effective February 2, 2015 to

## PERSONNEL REPORT

March 31, 2016.

## SUPERINTENDENTS' REPORT

The following matters were received as information:

- Personnel Matters.
- Garden City Theatre – Integrated Design Process.
- Board Retreat – May 22 and 23, 2015 – Hecla Island.
- 2015 Budget Update.

### 14-087 By-Law No. 2-2015 - Annual Borrowing By-Law

Jaworski / Santos

That By-Law No. 2-2015 for the borrowing of monies for current operating purposes be given first reading.

**Carried**

### 14-088 Suspension of Regular Order of Business

Myskiw / Ploszay

That the Board suspend its regular order of business in order to give second and third reading to By-Law No. 2-2015 for the borrowing of monies for current operating purposes.

**Carried**

### 14-089 By-Law No. 2-2015 - Annual Borrowing By-Law

Dabee / Santos

That By-Law No. 2-2015 for the borrowing of monies for current operating purposes be given second reading.

**Carried**

### 14-090 By-Law No. 2-2015 - Annual Borrowing By-Law

Jaworski / Santos

That By-Law No. 2-2015 for the borrowing of monies for current operating purposes be given third and final reading, be signed and sealed.

**Carried**

### 14-091 Garden City Collegiate Science Trip

McFarlane / Santos

That the proposed Garden City Collegiate science trip to the Galapagos Islands - Spring Break 2016 be approved.

**Carried**

**14-092 By-Law No. 3-2015 – Borrowing By-Law**

Ploszay / Sawka

That By-Law No. 3-2015 for the borrowing of monies for current operating purposes be given first reading. **Carried**

**14-093 Suspension of Regular Order of Business**

Dabee / Santos

That the Board suspend its regular order of business in order to give second and third reading to By-Law No. 3-2015 for the borrowing of monies for current operating purposes. **Carried**

**14-094 By-Law No. 3-2015 – Borrowing By-Law**

McFarlane / Ploszay

That By-Law No. 3-2015 for the borrowing of monies for current operating purposes be given second reading. **Carried**

**14-095 By-Law No. 3-2015 – Borrowing By-Law**

Santos / Myskiw

That By-Law No. 3-2015 for the borrowing of monies for current operating purposes be given third and final reading, be signed and sealed. **Carried**

**14-096 Maples Collegiate Science Lab**

Jaworski / Sawka

That the Board, having reviewed the Maples' Science Labs renovation plans prepared by Prairie Architects, approves them and requests the permission of the Public Schools Finance Board to proceed to tender with this project. **Carried**

**SUPERINTENDENTS' REPORT**

The following matters were received as information:

- Wind Chill Reading Update.
- Precinct E Update.
- Apple Schools.

## CONSENT AGENDA

### 14-097 Consent Agenda

McFarlane / Cameron

That the Consent Agenda be approved.

Carried

#### Renew Support of Emergency Response Plan

That the Seven Oaks School Division renew its support of the Emergency Response Plan of the Rural Municipality of West St. Paul and Middlechurch Home of Winnipeg Inc. by providing resources such as the use of schools, buses, temporary shelter and other related equipment as may be required.

#### Architectural Testing Inc. Invoice No. 193699

That Invoice No. 193699 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$840.00 be paid to Architectural Testing Inc.

#### Bockstael Construction Ltd. Invoice No. J002564

That Invoice No. J002564 for the Amber Trails School Site in the amount of \$46,116.58 be paid to Bockstael Construction Ltd.

#### Bockstael Construction Ltd. Invoice No. J002565

That Invoice No. J002565 for the Maples Collegiate Commons Addition project in the amount of \$45,093.30 be paid to Bockstael Construction Ltd.

#### Bockstael Construction Ltd. Certificate of Payment No. 19

That Certificate of Payment No. 19 for the Maples Collegiate Commons Addition project in the amount of \$9,958.23 be paid to Bockstael Construction Ltd.

#### Statutory Holdback Certificate of Payment No. 19

That the 7.5% Statutory Holdback on Certificate of Payment No. 19 for the Maples Collegiate Commons Addition project in the amount of \$768.98 be paid to the Seven Oaks School Division/Bockstael 449 account.

#### Canotech Consultants Ltd. Certificate of Payment No. 6

That Certificate of Payment No. 6 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$210,895.62 be paid to Canotech Consultants Ltd.

#### Statutory Holdback on Certificate of Payment No. 6

That the 7.5% Statutory Holdback on Certificate of Payment No. 6 for the Garden City Collegiate East Wall/Roof Replacement project in the amount of \$16,285.38 be paid to the Seven Oaks School Division/Canotech Consultant 454 account.



## **CONSENT AGENDA**

### D'Arcy & Deacon LLP Invoice No. 17442

That Invoice No. 17442 for the Precinct F Land Purchase in the amount of \$8,107.77 be paid to D'Arcy & Deacon LLP.

### Gardon Construction Ltd. Certificate of Payment No. 5

That Certificate of Payment No. 5 for the MET School Relocation project in the amount of \$133,085.89 be paid to Gardon Construction Ltd.

### Statutory Holdback on Certificate of Payment No. 5

That the 7.5% Statutory Holdback on Certificate of Payment No. 5 for the MET School Relocation project in the amount of \$10,276.91 be paid to the Seven Oaks School Division/Gardon 456 account.

### Integrated Designs Inc. Invoice No. 3423

That Invoice No. 3423 for the new Amber Trails School project in the amount of \$3,150.00 be paid to Integrated Designs Inc.

### Landmark Planning & Design Inc. Invoice No. 33449

That Invoice No. 33449 for the MET School Relocation project in the amount of \$194.25 be paid to Landmark Planning & Design Inc.

### Number Ten Architectural Group Invoice No. 14113

That Invoice No. 14113 for the Garden City Collegiate Skill Build Addition project in the amount of \$17,552.38 be paid to Number Ten Architectural Group.

### Pinchin Ltd. Invoice No. 279521

That Invoice No. 279521 for the Elwick Elevator and Grooming Room project in the amount of \$1,312.50 be paid to Pinchin Ltd.

### Prairie Architects Inc. Invoice No. 4493

That Invoice No. 4493 for the new Amber Trails School project in the amount of \$17,161.75 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4496

That Invoice No. 4496 for the new École Rivière-Rouge project in the amount of \$17,377.47 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4503

That Invoice No. 4503 for the Maples Collegiate Elevator project in the amount of \$4,510.80 be paid to Prairie Architects Inc.

## CONSENT AGENDA

### Prairie Architects Inc. Invoice No. 4502

That Invoice No. 4502 for the Maples Collegiate Science Labs Renovation project in the amount of \$4,228.88 be paid to Prairie Architects Inc.

### Prairie Architects Inc. Invoice No. 4497

That Invoice No. 4497 for the R.F. Morrison Addition project in the amount of \$4,932.56 be paid to Prairie Architects Inc.

## ITEMS OF INFORMATION

- Trustee Sarbit reported on the Safe and Caring Schools Conference.
- Trustee Sarbit reported on the Neighborhood Network Resource meeting.
- Trustee Myskiw reported on the Riverdale West Development meeting.

## CORRESPONDENCE

- Claudia Sarbit, Chair of the Board, Seven Oaks School Division. Letter to the Honourable Peter Bjornson regarding Equity in Funding.
- MSBA 2015 Resolution Package.
- Carolyn Duhamel, Executive Director, Manitoba School Boards Association. Posting of 2012-2013 EDI Results.
- Carolyn Duhamel, Executive Director, Manitoba School Boards Association. Use of school facilities as polling stations for Provincial Election - April 19, 2016.
- Manitoba News Release. Manitoba Government establishes commission to create road map for providing universally accessible Early Learning and Child Care.
- Evergreen School Division. Superintendent and CEO Bulletin.
- Family Services - Early Learning and Child Care. Application for the Family Choices Building Fund - School Based Stream has been received and is currently being considered for Seven Oaks Child Daycare Centre Inc. at R.F. Morrison School.
- Twentieth National Congress on Rural Education in Canada. Celebrating Rural Schools: Looking Back and Looking Forward, March 29 to 31, 2015 - Saskatoon, Saskatchewan.
- TJ's Gift Foundation - Champions Awards.
- Stone Soup 2015. Wednesday, March 11 from 11:30 a.m. to 1:30 p.m. - Manitoba Hydro Lobby.
- TJ's Gift Foundation. 9th Annual TJ's Gift Gala, May 13, 2015 - Canad Inns Polo Park.
- Peter Bjornson, Minister of Education and Advanced Learning. Garden City Collegiate, Vocational Addition and Renovation Skill Build Initiative - Ministerial Award.
- Darryl Gervais, Director, Manitoba Education and Advanced Learning. Refuse Refuse (ri-fyooz ref-yoos): A Guide to waste Reduction in Manitoba Schools.

## CORRESPONDENCE

- MSBA ebulletin - February 25, 2015.
- Ken Klassen, MASS; Carolyn Duhamel, MSBA; Ken Pearce, MTS; Roy Seidler, MASBO. Letter to the Honourable Melanie Wight regarding Mental Health Framework for Students.
- Rolling River School Division. Superintendent / Chief Executive Officer Bulletin.
- Third Annual Sustainable Energy Conference. Sustainable Energy in Manitoba Schools: What our future could look like. May 27, 2015 - Otterburne, Manitoba.
- Jamie Kozak, Principal Architect, Prairie Architects Inc. Amber Trails Change Orders # 46 and 56.
- Craig Bachynski, Number Ten Architectural Group. MET Change Orders # 6R1, 7 and 8.
- Jeffery Moroz, Stantec Architecture Ltd. Garden City Collegiate Wall/Roof Change Orders # 23 and 24.
- Craig Banchynski, Number Ten Architectural Group. Maples Collegiate Commons Change Orders # 72 and 73.
- David Yeo, Director, Manitoba Education. 2015-2016 K-3 Smaller Class Initiative Funding Letter.
- Andrea Lawson, Project Leader, Public School Finance Board. Garden City Collegiate Skill Build: Geotechnical Study Authorization and Design Development Authorization.
- Andrea Lawson, Project Leader, Public School Finance Board. École Rivière-Rouge Authorization to Award Tender.
- Award Magazine, February 2015.
- Thank You Card - Amber Trails. For floral arrangement to celebrate their Grand Opening.
- Thank You Card - Jen Bouskill, ÉSOMS. New choral risers.
- Dwight MacAulay, Secretary, Order of Manitoba  
Receipt of letter of recommendation pertaining to the nomination of Kish Modha to the Order of Manitoba.

## ADJOURNMENT

The meeting adjourned at 9:08 p.m.

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Claudia Sarbit  
Chairperson

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Wayne Shimizu  
Secretary-Treasurer